



Membership Policy

1. Membership of the Provincial Sports Organization – Canoe Kayak Ontario

Canoe Kayak Ontario (CKO) – the Association - shall be composed of those individuals resident in Ontario interested in promoting and supporting canoeing in Ontario who meet the requirements for membership hereunder stated:

- i. **An Affiliated Member:** Those individuals who are duly registered athletes, whose Association fees have been paid and who are covered by the Canoe Kayak Ontario/Canoe Ontario insurance program, in accordance with the requirements of their individual Affiliate; and
- ii. **A Sustaining Member:** Those individuals who are either qualified instructors, educators or coaches in their respective Sports Discipline or who are individuals who support the objectives of the Association and who are active volunteers to the extent that the Board of Directors determines they are qualified to become a Sustaining Member.

2. Association Duties and Privileges

- i. All Affiliated and Sustaining Members shall have the privilege of attending all open General and Special Meetings of the Association and shall have the right to vote at any such meeting. Affiliated and Sustaining members will have access to all Association services.
- ii. All Affiliated Members shall pay an annual fee to the Association. The Board of Directors shall set the schedule for Annual Fees at the time of the Annual General Meeting and the manner and time for payment of such fees. Unless otherwise stated in notice given such fees shall be due and payable on or before April 1st in any calendar year.

3. Voting Rights

All Affiliated and Sustaining Members who are sixteen years of age or older shall have the right to exercise a vote at any General or Special Meeting of the Association upon the basis of one vote per individual or may exercise their right to vote by Proxy at any such meeting in accordance with the criteria stated hereunder.

4. Proxy Voting Rights

Each Affiliate of the Association shall secure the proxy of its individual members at the time that it collects membership dues and secures insurance registration for Affiliated Members and shall do so in accordance with its own standards and procedures except that such procedures must provide the individual Affiliated Member with sufficient information that he or she may elect not to provide his or her proxy to the Affiliate. The duly designated officer/representative of the Affiliate shall give the Secretary of the Association written notice of any proxy votes which the Affiliate may vote at any General or Special meeting of the Association within five (5) clear days of the date set for any such meeting.

5. Association Membership Meetings

- i. The Annual General Meeting of the Association shall be held yearly at a time and place to be determined by the Board of Directors. Notice of the Annual Meeting in proper form, setting forth the place, date and time of such meeting and the affairs to

be discussed, shall be sent to all members at least thirty (30) days before the date set for the meeting.

- ii. Each Affiliated Member and each Sustaining Member, in good standing, shall be entitled to one vote at Annual General Meetings and Special Meetings of the Association upon any ballot or called vote.
- iii. Each member of the Board of Directors shall be entitled to one vote at an Annual General Meeting or Special Meeting of the Association.
- iv. In the event of any tie vote, at any such meeting, the motion in question shall be considered defeated.

6. Association Special Meetings

A Special Meeting of the Association may be called by the President at any time; and, must be called upon the request of a two thirds majority vote of the Board of Directors. Notice of such Special Meeting of the Association shall be sent, in accordance with the By-Laws, to all members at least ten (10) days in advance of the date of the meeting. Such notice shall state the purpose for which the meeting has been called but shall not preclude the inclusion of other matters on the agenda at the discretion of the meeting.

7. Quorum

Those in attendance after due notification of any meeting of the Association shall constitute a quorum for the conduct of any business at that meeting.